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MEDICAL OFFICER FIVE (5) YEAR FIXED- TERM CONTRACT EMAVUNLENI RESEARCH CENTRE - CROSSROADS

The Desmond Tutu Health Foundation (DTHF) is a registered non-profit organisation focused on the pursuit of excellence in research, treatment, training and prevention of HIV and related infections in Southern Africa.

We have fantastic job opportunities across our businesses for talented people wanting to realize their full potential. Could that be you? If so, we invite you to explore the possibility of joining us to play your part in Desmond Tutu Health Foundations' exciting future.

This fixed-term position will be based at Emavundleni Research Centre in Crossroads, Cape Town. The main purpose of this position is to render efficient and effective clinical care to volunteers on research studies.

Minimum Requirements:

- MBChB and HPCSA registration as a medical practitioner (independent practice)
- 3 years' or more work experience in the clinical research environment
- Demonstrated clinical knowledge
- Valid Code 08 Drivers License
- Computer skills: Email, Microsoft word, Excel, PowerPoint
- Excellent ability to build interpersonal relationships
- Strong client focus
- Ability to lead and manage a team
- Strong work ethic and integrity
- Detail oriented and capable of completing study documentation legibly and accurately
- Able to perform clinical admin tasks which forms a significant part of the job
- Willing to work flexible hours and weekends if required

Responsibilities:

- Taking care of healthy volunteering participants, sometimes having minor ailments
- Conduct Clinical Procedures to ensure that participants are managed according to the study protocol, site specific SOPs and South African department of Health guidelines.
- Adherence to study protocol and study specific procedures manual to ensure that all sponsor specified metrics with respect to accrual, retention, participant safety, QC rate, adverse/serious adverse event reporting, study procedures completion and protocol deviations are met.
- Study Administration as per site and sponsor specific documents (protocol, SOPs, study specific procedures manual) and as per GCP guidelines to ensure that study documentation is accurate and complete with the aim of producing reliable and credible research data. In addition, adherence to HSP guidelines to ensure ethical study conduct.

Values fit: Passion Innovation Progress Integrity Respect Excellence

PASSION | INNOVATION | PROGRESS

Non-Profit Company : Registration no. 1999/005072/08 : NPO no. 148-956

Public Benefit no. 18/11/13/51

Directors: Prof L-G Bekker; Ms Z Ebrahim (Chair); Ms T Tutu-Gxashe; Mr P Grant; Ms M K Ndebele; Dr A M Kubeka;
Mr K Osborne; Mr R Appelbaum

www.desmondtutuhealthfoundation.org.za

Submit CV, motivation letter with certified copy of highest qualification and details of three (3) current contactable referees in a single PDF file by 28th June 2023. Incomplete applications will not be considered.

Visit the DTHF Career page to view the advert DTHF-050 and apply: [DTHF Career Page](#)

NB: Only short-listed candidates will be contacted. We are committed to equity in our employment practices. It is our intention to appoint individuals with the aim of meeting our equity objectives. We reserve the right not to appoint if no suitable candidates are identified.

I understand and accept that by applying for this position, I authorized DTHF to process my personal information in accordance with its internal operational requirements.

I further understand that the personal information I disclose to DTHF will be processed in accordance with the requirements set out in the Protection of Personal Information Act and may include the transferring thereof to third parties for the purposes of verification.

This job may be removed before it expires.

If you have not heard from us within two weeks after the closing date please consider your application as unsuccessful.

Desmond Tutu Health Foundation is a child-friendly organisation committed to the protection of children.

For more information about the organization please visit our website.